



SOUTH CAROLINA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS, INC.

2008 Leadership Symposium

February 28, 2008

**Columbia Metropolitan Convention Center
1101 Lincoln Street
Columbia, SC 29202**

Tentative Agenda

8:45 am – 3:30 pm

8:45 - 9:00	Registration
9:00 – 9:15	Opening/ Ice Breaker
9:15 – 10:00	Effective Workplace Communication
10:00-10:45	Time Management
10:45 – 11:00	Break
11:00 – 12:00	Coaching Techniques for Leaders
12:00 - 1:00	Lunch (Buffet)
1:00 – 3:00	Conflict Resolution
3:00 - 3:30	Closing/ Q&A