

**South Carolina Association of Student Financial Aid Administrators  
Annual Conference Business Meeting  
Embassy Suites; North Charleston, SC  
April 1, 2012 – April 4, 2012 MINUTES**

**Welcome, Announcements, Remarks, and Official Business**

President Allison Sullivan called the Annual Business Meeting to order at 4:45 pm, April 1, 2012. She welcomed everyone to the conference, announcing that this year marks the 45<sup>th</sup> anniversary of SCASFAA. President Sullivan announced there were 32 first-time attendees registered for the conference.

President Sullivan acknowledged Katie Harrison, Secretary, to present the minutes from the previous business meeting for approval. Katie indicated that the minutes from the April 2011 business meeting had been sent to the membership via the listserv on March 20, 2012, and again on March 29, 2012, and that she had received no corrections from the membership via email. Katie then asked if there were any additional comments or changes to the minutes. ***Hearing none, Ken Cole moved to approve the April 2011 business meeting minutes, and Earl Mayo seconded the motion. The minutes were approved and accepted as public record with no changes.***

President Sullivan recognized Missy Lutz, who presented the Treasurer's report and current budget and also announced that SCASFAA currently has 400 members for the 2011-2012 year.

President Sullivan recognized Fred Hardin and thanked him for agreeing to serve, as a previous Past President, in the role of Nominations and Elections Chair. President Sullivan then announced the following slate of candidates to the membership. The candidates were as follows:

President-Elect:	Katie Harrison and Kimberly White-Grimes
Vice President:	Missy Lutz and Kevin Perry
Secretary:	Ellen Chiles and Wanda Pickens
Treasurer-Elect:	Kevin Delp and Deborah Williams
Member at Large:	Alicia Huges, Alisha Morgan, and Michael Yohe

President Sullivan provided to the membership an opportunity to nominate a candidate from the floor for each of the positions. Hearing no further nominations, each position's nomination was closed. Since the slate was presented from the committee, there was no need for a vote to approve the slate. President Sullivan indicated that the candidates would be available to answer questions throughout the conference and reminded the membership that online voting would close at 2 pm Tuesday afternoon, with access to electronic voting available during the conference.

President Sullivan recognized and thanked Jennifer Williams and Ellen Chiles, co-chairs of the Conference Committee. Jennifer and Ellen addressed the attendees and recognized the committee members in attendance. They also encouraged the attendees to support the silent auction for the Navy Seals Foundation charity. Kevin Delp, Jessica Bagwell, and Noel Brock then explained the silent auction procedures and played a video to provide additional information about the Navy Seals Foundation.

President Sullivan introduced and thanked SCASFAA's sponsors, South Carolina Student Loan (full sponsor), Discover Student Loans, CMD, Great Lakes, First Marblehead, Wells Fargo, Sallie Mae, NSLP, National Education, PNC Bank, and Interpretype.

President Sullivan recognized all Past SCASFAA Presidents in attendance and thanked them for their service to the association.

President Sullivan opened the floor for any additional business.

**Hearing no further business, the annual business meeting was recessed at 5:07 pm, Sunday, April 1, 2012.**

**The business meeting reconvened on Wednesday, April 4, 2012 at 10:50 am.**

President Sullivan thanked the Conference Committee again for a job well done and announced that SCASFAA's charity efforts were successful, and that the association had raised \$2000 for the Navy Seals Foundation.

President Sullivan then shared a thank-you note to SCASFAA from one of last year's Student Success Scholarship recipients, Kadie Plyler, a student at USC Lancaster. President Sullivan and Sarah Dowd, President-Elect, then conducted the drawing for this year's Student Success Scholarship recipients. The two members whose names were drawn were Jennifer Williams from Clemson University and Allison Sullivan from USC Upstate. Those institutions will each receive a \$1000 scholarship check to present to a currently enrolled student.

President Sullivan thanked Fred Hardin and his committee for overseeing the Nominations and Elections process. She then presented the following election results:

President-Elect:	Katie Harrison, SC Tuition Grants Commission
Vice President:	Missy Lutz, Newberry College
Secretary:	Ellen Chiles, Greenville Technical College
Treasurer-Elect:	Deborah Williams, Piedmont Technical College

President Sullivan announced that no one candidate had received over 50% of the vote for the Member at Large position, which resulted in the need for a runoff election between Alicia Hugee and Michael Yohe. She indicated that the runoff ballot would be available on the SCASFAA website no later than Friday, April 6, 2012, and she encouraged all members to vote. ***President Sullivan then indicated that the electronic ballots would be destroyed after the runoff results have been tabulated.***

President Sullivan announced that the following people had been awarded SCASFAA Awards at the previous evening's awards banquet:

Emerging Leader:	Donna Quick
SCASFAA Achiever:	Jeff Dennis
Fearless Nine Award:	Elizabeth Milam
Distinguished Service:	Representative Chip Limehouse and Senator John Courson

President Sullivan and President-Elect Dowd conducted the passing of the gavel ceremony. Sarah Dowd presented the theme of "SCASFAA OASIS" (Opportunity, Advancement, Support, Innovation, Service) for the upcoming year, and she encouraged active participation by all members. She announced that the 2013 Annual Conference would be held in April 2013 at the Marriott in Greenville.

**Closing Remarks** – President Sullivan thanked SCASFAA for their support throughout the year and for the opportunity to serve as President. She then asked if there was any additional business.

**Adjournment** – After hearing no further business, Ellen Green moved to adjourn, and Noel Brock seconded the motion. The 2012 Annual Business Meeting was adjourned April 4, 2012, at 11:04 am.

Respectfully Submitted,

*Katie Harrison*

SCASFAA Secretary, 2011-2012