

**South Carolina Association of Student Financial Aid Administrators
Annual Conference Business Meeting
Marriott Hotel, Greenville, SC
April 7, 2013 – April 10, 2013 MINUTES**

Welcome, Announcements, Remarks, and Official Business

President Sarah Dowd called the Annual Business Meeting to order at 5:02 pm, Sunday, April 7, 2012. After Deanna Rodman from Bob Jones University sang the national anthem, a quorum was established and President Dowd welcomed everyone to the conference.

President Dowd reviewed the theme for the year. SCASFAA OASIS reminding the association members that OASIS stands for Opportunity, Advancement, Support, Innovation, and Service. President Dowd reviewed the goals and initiatives of the year and encouraged networking throughout the conference. President Dowd recognized Katie Harrison, President-Elect, as Sponsorship Chair and introduced and announced the twelve SCASFAA Sponsors. They were American Student Assistance, CMD Outsourcing, Discover Student Loans, First Marblehead, Great Lakes, Higher One, Inceptia, Nelnet, PNC Bank, Sallie Mae, South Carolina Student Loan Corporation, and Wells Fargo. Guest speakers to the conference were introduced, and they were: Ron Day (NASFAA Chair), Jeff Dennis (SASFAA President), and Nathan Basford (FASFAA President). First-time attendees were also welcomed.

President Dowd then acknowledged Ellen Chiles, Secretary, to present the minutes from the previous business meeting for approval. Ellen indicated that the minutes from the April 2012 business meeting had been sent to the membership via email on March 22, 2013, and again on April 3, 2013. Ellen then asked if there were any additional comments or changes to the minutes. ***Hearing none, Linda Wargel moved to approve the April 2012 business meeting minutes, and Ellen Green seconded the motion. The minutes were approved and accepted as public record with no changes.***

Violette Hunter, Treasurer, presented the Treasurers report and informed the membership of a new expense line item that can be found on the budget for past year expenses.

Alicia Hugee, Member-at-Large, next reported that SCASFAA has 368 members for the 2012-2013 year. Alicia encouraged new membership, participation and volunteerism. President Dowd also spoke to volunteering, citing the many benefits that participation in professional organizations can bring.

Vice President Kevin Perry then summarized the New and Intermediate Officers Workshop which had been held in November at Charleston Southern University and hosted 34 attendees. Kevin provided information about the Leadership Symposium which will be held in May at Coastal Carolina University. Kevin said that this workshop is geared towards customer service and SCASFAA will be inviting NACUBO and CACRAO to encourage communication among Financial Aid Offices, Bursars Offices, and Admissions Offices.

President Dowd recognized Ellen Green, Conference Chair, who thanked attendees and also announced changes to the conference program. Ellen announced Cell Phones for Soldiers as the charity for the year and introduced Sean Collum who organized the silent auction.

President Dowd recognized Allison Sullivan as Past President and the Nominations and Elections Chair. Allison reminded and encouraged attendees to vote if they have not yet done so. The candidates were as follows:

President-Elect:	Ken Cole and Donna Quick
Vice President:	Kevin Delp
Treasurer-Elect:	Melanie Gillespie and April Baur
Member at Large:	Johnathan Tufts and Michelle Upchurch

President Dowd then recognized Ken Cole who spoke about Peer Support and the online network available to the association. Ken also thanked volunteers and encouraged more to join.

On behalf of the Communications Committee Chair, President Dowd let the membership know that SCASFAA has converted to a blog and has done away with the previous newsletter. President Dowd asked that everyone follow the blog as it will now be SCASFAA's main form of communication and explained how to signup online.

President Dowd returned to the slate of candidates and took that time to allow the membership an opportunity to nominate a candidate from the floor for each of the positions. Hearing no further nominations, each position's nomination was closed. Since the slate was presented from the committee, there was no need for a vote to approve the slate.

Hearing no further business, the annual business meeting was recessed at 5:28 pm, Sunday, April 7, 2013.

The business meeting reconvened on Wednesday, April 10, 2013 at 10:04 am.

President Dowd began by calling Past President Allison Sullivan forward to announce election results. Allison thanked those who voted, and stated that 126 votes were counted. Allison also thanked those who ran for office and then presented the following election results:

President-Elect:	Ken Cole, USC Lancaster
Vice President:	Kevin Delp, Bob Jones University
Treasurer-Elect:	Melanie Gillespie, Southern Wesleyan University
Member-at-Large:	Michelle Upchurch, Limestone College

President Dowd then called for a motion to have the electronic ballots destroyed, this motion was met by Ellen Green and seconded by Katie Harrison.

Vice President Kevin Perry was acknowledged to remind the membership about the upcoming Leadership Symposium in Myrtle Beach. Kevin also reiterated that this workshop was going to focus on customer service and would be open to all.

President Dowd then thanked the membership for supporting the charity, Cell Phones for Soldiers, and called Sean Collum to close out the 50/50 drawing. Sean thanked everyone for their contributions and considered the silent auction a success. Altogether 75 cell phones had been collected and \$1200.00 was collected overall.

President Dowd then acknowledged Conference Chair Ellen Green, who recognized and thanked the conference attendees. Ellen encouraged participation in SCASFAA citing lifelong friendships. Ellen then explained that conference evaluations would be sent out electronically.

President Dowd announced that the following people had been awarded SCASFAA Awards at the previous evening's awards banquet:

Emerging Leader:	Kevin Delp
SCASFAA Achiever:	Nancy Garmroth
Fearless Nine Award:	Ellen Green

President Dowd and President-Elect Harrison then conducted the passing of the gavel ceremony. Katie Harrison presented her theme of "Together We Serve." Katie explained that SCASFAA would serve its membership through training opportunities, by planning and executing the annual conference, organizing College Goal South Carolina and by disseminating information to the membership as needed.

Closing Remarks – President Dowd thanked SCASFAA for their support throughout the year and for the opportunity to serve as President. President Dowd announced that the 2014 Annual Conference would be held March 30, 2014 through April 2, 2014 at the Sheraton Convention Center in Myrtle Beach, South Carolina. She then asked if there was any additional business.

Adjournment – After hearing no further business, Kevin Perry moved to adjourn, and Allison Sullivan seconded the motion. The 2013 Annual Business Meeting was adjourned April 10, 2013, at 10:21 am.

Respectfully Submitted,

Ellen Chiles

SCASFAA Secretary, 2012-2013