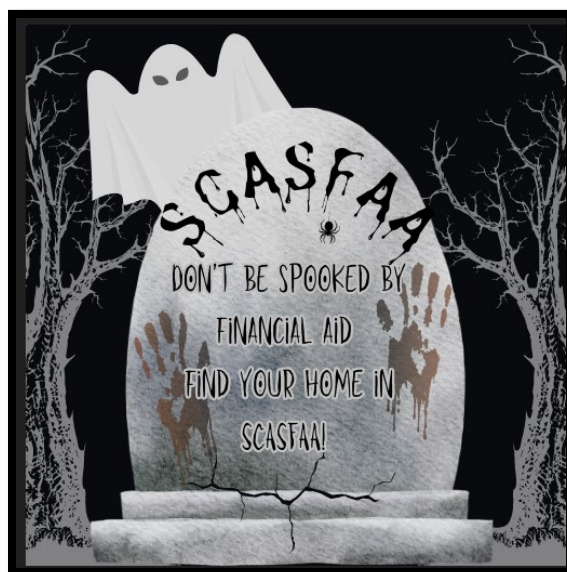


South Carolina Association of Student Financial Aid Administrators



2022-23 Executive Board Meeting: Transition Day 2

Friday, June 9, 2023

Greenville Tech's Truist Culinary & Hospitality Innovation Center (CHI)

556 Perry Ave., Greenville, SC 29611

Present

Zachary Christian	Katie Harrison	Joey Derrick	Kala Hudson
Missy Perry	Tosh Greathree	Ray Jones	Destra Capers
Regina Hailey-Smith	Kyle Wade	Jennifer Williams	Holly Gilliam
JW Kellam	Nicole Brownlow	Sarah Dowd (Zoom)	Jessie Kiser
Danielle Rymer (Zoom)	Ashley Pickett	Melanie Gillespie	Ana Montjoy
Michelle Upchurch	Elizabeth Milam		

Meeting

President Zachary Christian called the 2022-23 Executive Board Meeting agenda to order at 9:39 am. A quorum was established.

Action Item: Approval of Agenda with authority given to the President to make changes as needed to facilitate the flow of business. All members in agreement to continue.

Action Item: Approval of non-standing committees.

Presentation of 2023-24 Theme/Logo (Zachary Christian)

“Don’t be spooked by financial aid. Find your home in SCASFAA.”

SASFAA Updates (Zachary Christian)

New Aid Officer Workshop (Wofford)	June 4 – 9, 2023
Transition Board Meeting	June 17 – 18, 2023
Annual Conference (Orlando, FL)	February 25 – 28, 2024

SCASFAA Board Duties and Responsibilities (Zachary Christian)

Encouraging use of flash drive to archive information of SCASFAA business, providing board reports, and reading Policy and Procedures manual.

Parliamentary Procedures Information (Katie Harrison)

Following Robert’s Rules, which has been provided. Discussion is encouraged.

Report of Officers

President	Zachary Christian
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Past-President/Elections & Nominations	Missy Perry
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Goal to get slate of nominations out prior to conference.

Vice President/ Professional Development	Regina Hailey-Smith
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Discussion: NASFAA-U Credentials

Only one person signed up during conference. Discussing whether to provide that opportunity during the conference and which credential(s) it should be or if it should be focused on New Aid Officer Workshop.

Melanie recommended one credential (Cost of Attendance) and one leadership.

President-Elect/Special Projects	JW Kellam
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No new business.

Secretary/By Laws**Danielle Rymer****Discussion/Action Item: Conflict of Interest forms**

Forms were passed to people attending in person to sign and emailed to those who attended via Zoom or who were absent.

Treasurer/Budget**Michelle Upchurch**

Discussion: 2023-24 Budget

Request for board members to review their line items ahead of budget meeting that will occur in July.

Treasurer-Elect**Jessie Kiser**

Reminder: Membership forms will be available July 1, 2023. Board members need to renew membership and pay as soon as possible to conduct business in the new year.

Member at Large/Membership**Destra Capers**

No new business.

Committee Reports:**Communications****Tosh Greathree/Sara St. Pierre (Vice Chair)**

Has Facebook up and running. Goal is to improve processes to make communications streamlined and timelier.

Electronic Services**Kyle Wade/Rachel Elkins (Vice Chair)**

Rachel is not present. No new business.

Financial Awareness**Nicole Brownlow/Ashley Pickett (Vice Chair)**

Nicole is not present. No new business.

Financial Planning**Elizabeth Milam**

The association is in a good financial position. Missy mentioned that they will need to get names changed on documents.

Diversity, Equity, and Inclusion**Holly Gilliam/Kala Hudson (Co-chairs)**

No new business.

Legislative Relations**Joey Derrick**

Joey is not present. No new business.

Loan Agency Liaison

Ray Jones

No new business.

Long Range Planning

Katie Harrison

The old long-range plan expires this year and Katie will be developing the new long-range plan to identify the goals and objectives.

Conference

Jennifer Williams

Jennifer is preparing for the upcoming fall conference to be held in October 2023 and forming her committee.

The 2024-25 conference will be held in November 2024 in Hilton Head.

Site Selection

Sarah Dowd

Discussion for potential geographical area for 2025-26 conference. SASFAA will be held in Greenville that year. Looking for suggestions for a location and encouraging volunteers.

Sponsorship

Melanie Gillespie

Investigated for overlapping conferences that might conflict for vendors.

Motion presented to create a new tier (four tier system). Platinum support: gets everything tier 2 gets plus another comped registration to conference and the opportunity to offer to host a full-day workshop as sole sponsor (free/lunch provided/centralized location) on a topic of their choice with board approval for \$4500 with lunch provided by the association. Add deadline of December 1 for a sponsor to express their sign up for planning purposes.

Motion carries

SC LEAD Program

Ana Montjoy

No new business. Working with president to add vice chairs to committees as leadership pipeline.

Past-President Council Task Force

Kisha Howze

Looking to develop counsel of past presidents to assist with high level decisions and provide guidance to the president and executive board.

New Business

No new business.

Old Business,

No old business.

Announcements and Closing Remarks

Next Board Meeting – Saturday, October 7, Marina Inn, Myrtle Beach. Time: TBD

Meeting adjourned at 12:23pm

Respectfully Submitted,

Danielle Rymer

Danielle Rymer

2022-23 SCASFAA Secretary