

**South Carolina Association of Student Financial Aid Administrators  
Annual Conference Business Meeting  
Sheraton Convention Center Myrtle Beach, South Carolina  
March 30, 2014-April 2, 2014 MINUTES**

**Welcome, Announcements, Remarks, and Official Business**

President Katie Harrison called the Annual Business Meeting to order at 4:28 pm, Sunday, March 30, 2014.

President Harrison welcomed everyone to the conference and recognized the two institutions local to the Myrtle Beach area: Coastal Carolina University and Horry-Georgetown Technical College.

A quorum was established and President Harrison then called SCASF AA Secretary, Ellen Chiles to present the minutes from the previous business meeting for approval. Ellen indicated that the minutes from the April 2013 business meeting had been sent to the membership via email on April 16, 2013, March 17, 2014, and a third time on March 28, 2014 and that corrections had been made as necessary. President Harrison then asked if there were any additional comments or changes to the minutes.

***Hearing none, the minutes were approved and accepted as public record as revised.***

President Harrison then welcomed and formally recognized all new SCASF AA members and first time conference attendees as well as all sponsors and past presidents.

Member-at-Large, Michelle Upchurch was called forward to present current membership numbers. Michelle reported that there are 399 members of SCASF AA and 35 new attendees to the conference this year.

Deborah Williams, Treasurer, was called forward to present the Treasurer's report and informed the membership of a new line item, line 83 which records dividends earned. Hearing no questions or comments, President Harrison declared that the report would be filed for financial review.

President Harrison then explained the desire to review SCASF AA's finances by implementation of the Financial Planning Committee. President Harrison then called Nancy Garmroth, Financial Planning Chair, to provide a report of her role and duties throughout the year. Nancy stated that her committee was focused on budget review and investments were explored. Nancy also stated that QuickBooks had been set up and significant changes to the Policies and Procedures manual were made.

President Harrison then called Kelly Savoie as a member of the Nominations and Elections committee forward to present the slate of candidates for office. The list of candidates were as follows:

President-Elect:

Kevin Perry, Coastal Carolina University

Elizabeth Milam, Clemson University

Vice President:

Donna Quick, Columbia College

Carolyn Sparks, Wofford College

Treasurer-Elect:

Earl Mayo, South Carolina Tuition Grants Commission

Secretary:

Kevin Delp, Bob Jones University

Member at Large:

Rosalind Elliott, University of South Carolina, Columbia

Allison Keck, Greenville Technical College

President Harrison then reviewed the slate and thanked each candidate for their willingness to serve the organization. President Harrison opened the floor for each individual office to receive nominations. Hearing none, nominations for each office were closed. Kelly provided voting and election information and encouraged any members who had not voted to do so while at the conference.

After Conference Chair, Kevin Perry provided information to the membership related to conference events, President Harrison introduced the charity, March of Dimes. After a brief presentation, Jessica Bagwell was called forward to provide information related to charity fundraising opportunities throughout the conference.

**Hearing no further business, the annual business meeting was recessed at 5:06 pm, Sunday, March 30, 2014.**

**The business meeting reconvened on Wednesday, April 2, 2014 at 10:19 am.**

President Harrison thanked Kevin Perry and the conference committee for their hard work and then thanked her Executive Board for their support and encouragement throughout her year as SCASFAA President.

President Harrison then called Jennifer Williams, representing the Nominations and Elections Committee to announce the election results. Jennifer thanked all candidates for their willingness to run for office and encouraged the membership to serve on SCASFAA committees. SCASFAA's 2014-15 Election concluded April 1st at 2p.m. The results were as follows:

President-Elect

Elizabeth Milam - Clemson University

Vice-President

Carolyn Sparks - Wofford College

Treasurer-Elect

Earl Mayo - SC Tuition Grants Commission

Secretary

Kevin Delp - Bob Jones University

Member-at-Large

Allison Keck - Greenville Technical College

President Harrison then called for a motion to have the electronic ballots destroyed, this motion was met by Sheryll Marshall and seconded by Kevin Perry. The election results carried along with the ByLaws referendum, which also passed.

President Harrison then announced following SCASFAA Awards which were bestowed upon four deserving SCASFAA members and supporters:

2014 Emerging Leader - Ken Bernard, Central Carolina Technical College

2014 Achiever - Kevin Perry, Coastal Carolina University

2014 Fearless Nine Service to SCASFAA - Nancy Garmroth, Spartanburg Community College

2014 Distinguished Service Award - Justin Draeger, NASFAA President

President Harrison and Jessica Bagwell announced that SCASFAA raised \$1000 for the March of Dimes and presented a check to Crystal Hummers, who represented the organization.

President-Elect Ken Cole conducted the SCASFAA Student Scholarship Drawing, beginning by reading thank you letters from last year's recipients. Names drawn were Ted Cheadle with Bob Jones University and Violette Hunter with the University of South Carolina Columbia TRIO program.

President Harrison and President-Elect Cole then conducted the passing of the gavel ceremony. Ken Cole introduced his Executive Board of Officers and Committee Chairs and strongly encouraged volunteerism.

**Closing Remarks** – President Harrison thanked SCASFAA for their support throughout the year and for the opportunity to serve as President. President Harrison announced that the 2015 Annual Conference would be held April 12-April 15 at the Embassy Suites Greenville Golf Resort and Convention Center in Greenville, South Carolina. President Harrison then asked if there was any additional business.

**Adjournment – After hearing no further business the 2014 Annual Business Meeting was adjourned April 2, 2014, at 10:38 am.**

Respectfully Submitted,  
Ellen Chiles  
SCASFAA Secretary, 2013-14