

South Carolina Association of Student Financial Aid Administrators



2016-17 Spring Executive Board Meeting

Sunday April 2, 2017

Embassy Suites Kingston Plantation

Myrtle Beach, SC

Present

Kevin Perry
Elizabeth Milam
Jennifer Williams
DJ Wetzel
Cindy Peachey
Zach Christian
Carla Brewer
Katie Harrison
Angela Fowler
Jan Belton
Joey Derrick
Melanie Gillespie
Kyle Phillips
Kelly Savoie
Biz Daniel
Earl Mayo
Traci Singleton
Chuck Sanders
Nancy Tate
Nikisha Dawkins

Meeting

President Perry called the 2016-17 Spring Board meeting to order at 9:13 am. A quorum was established with a majority of the voting members present.

Action Item: Approval of Agenda with authority given to the President to make changes as needed in order to facilitate the flow of business. Elizabeth Milam motioned to approve the agenda and Zach Christian seconded the motion, which carried.

There was no old business to report.

Report of Officers

Kevin Perry – President

President Perry welcomed everyone to the annual conference. President Perry asked where the very first minutes from our first executive board meeting are located. We need this as it is considered an 'essential governing document'. It has not been requested, but President Perry has asked to locate this as a preventative measure.

By-Law duties of the Past President are not mentioned, and discussion was held on if we need to create this for the by-laws.

By-Laws, Article 11, could contain a typo.

Action Item: Change the second 'Not' to 'Nor' in Article 11. Katie Harrison motioned to correct this typo in the by-laws. The vote was unanimous, and no abstentions.

Do we have a Constitution, as it is mentioned in the By-Laws? It is unclear if we actually have one or what the By-Laws are referring to.

Update on the Annual Business Meeting this afternoon. DJ will present the 2016 business minutes. Zach Christian will give membership update, Cindy will give Treasurers report, Kisha will give an update on professional development, Elizabeth will give Nominations and Elections report, and then Becky, the Director of CAN charity, will introduce charity, then Biz will give any conference announcements.

At the Night Watch tonight, is the Sponsor Reception at 8:30. Do ask that the Board comes up to personally thank them.

Biz Daniel – Conference

We have 137 registered attendees. Transportation is available in the form of a car. 24 different break-out sessions, as a result of the hard work of the conference committee. 13 vendors, 4 vendor sessions which have added \$2,000 in revenue. Dinner group outing is successful and have had to increase reservations. We are paying for the shuttles so please use them. Leadership Symposium was postponed. Wi-Fi is \$9.99 per person if anyone wants to access this.

Elizabeth Milam – Past-President

Nominations and Election is thankful for all of the candidates on the ballot for this year. Polls opened on March 20, 2017. Voting reminder was on March 27. 148 ballots cast as of April 1, 2017. No questions were received on the by-law changes.

Nikisha Dawkins – Vice President

111 registered for the webinar with Dave Bartnicki. New Aid Officer workshop held on March 6 and 7 with 28 in attendance. The Leadership Symposium was postponed due to a lack of interest. It may be re-scheduled for a time later in April.

Jennifer Williams – President-Elect

Attended the SASFAA president-elect workshop and NASFAA Leadership Symposium. Very beneficial in preparation for the President role. Looking forward to her role as the President.

DJ Wetzel - Secretary/By-Laws

All minutes are updated, and the 2016 Annual Business Meeting minutes were sent out and no corrections have yet been received.

Cindy Peachey – Treasurer/Budget

The budget and balance sheet was sent out in Minutes. We are over in the Treasurer budget due to having to buy new materials associated with the change of banks.

Traci Singleton – Treasurer – Elect

Collecting funds as they come in and are entered. We do have 5 outstanding payments from the New Aid officer training. 40 outstanding registrations for the conference but most of them have communicated that payment is coming soon. Payment will be collected today at Registration. Budget meeting will be after the 2nd day of the Transition meeting. Badges are done.

Zach Christian - Member at Large/Membership

19 first time attendees and will all receive a gift. Worked with electronic services to make the membership information more accessible. As of April 1, we had 320 paid active paid members.

Reports by Committee Chairs

Melanie Gillespie – Sponsorship

Melanie is over budget due to the cost of the poster. The Board voted to approve this overage. You must stop and talk with every vendor, to get a puzzle piece. The only way you get the ice cream social piece is by attending the event. \$17,400 in sponsorship money for the year.

Katie Harrison - Electronic Services

The HTTPS security certificate for the website is in processing, and should be available soon. The security certificate will be good for 3 years. Domains will come due in the next fiscal year. Instructions are being developed for the initial Listserv for the 17-18 year. Will be a coordinated effort between the electronic services chair and the member at large.

Kyle Philips – Communications

Pre-Conference newsletter was sent out. Working on keeping the Twitter feed updated, and encouraged the board to post pics using #SCASFAAfiftyfun. The PowerPoint template is being used.

Kelly Savoie – Consumer/Counselor Relations

Hosting a financial literacy session at the conference. Will be hosting a webinar series on April 26-27, sharing tips and best practices for financial literacy. Donating an autographed book to the silent auction.

Nancy Tate & Angela Fowler – Financial Planning

At the end of October, Edwards Jones quit reporting Income as they had previously on their statements. That caused a change in how we report our income. This has recently been corrected and is reflected in her report.

The following motion was brought forward by the Financial Planning committee: We increase the Sponsorship line 070 from \$8,700 to \$10,200. Also, increase the Spring Conference budget line 204 from \$45000 to \$46500. Recommend to split out Dividends Earned, budgeted at \$10,000 line 083. Split it into two income line items: Income Line 083 to \$7500 and Line 085 to \$2500. Jan Belton seconded the motion. No discussion was held. Motion passed unanimously.

Jan Belton – Global Issues

Spoke by phone with her committee a couple of times and will be presenting two sessions at the annual conference.

Joey Derrick – Legislative Relations

Hill visit with SASFAA last week went well and was extremely busy. Visited with 8 SC members. All positive meetings, and all representatives were supportive of financial aid. Offered support as members of South Carolina, and also from a statewide SCASFAA perspective.

Chuck Sanders – Loan Agency Liaison

There may be a change in some of the EdManage services. Some will be paid for by the U.S. Department of Education. 15 schools with higher default rates will be paid for by ED.

Nikisha Dawkins – Long Range Planning

No updates.

Earl Mayo – Site Selection

The Board approved the 19-20 and 20-21, at the Marina Inn in Myrtle Beach. The contracts have been signed. There is a \$1500 deposit due next week for the 2019-2020 conference.

Carla Brewer – Advisory to CHE

College Goal statewide happened in February and March. A Fall event is scheduled to happen this coming year. Dr. Woodfaulk is coming to speak at a conference session.

New Business

There was no new business.

Announcements and Closing Remarks

President Perry thanked the board for their attendance and service, wished a happy conference, and adjourned the meeting at 11:09am.

Respectfully Submitted,

DJ Wetzel
SCASFAA Secretary